



PART-TIME HOUSEKEEPER

POSITION SUMMARY

Reporting to the Housekeeping Supervisor, the Part-time Housekeeper will maintain cleanliness of restrooms and public areas. You must follow the timeline set forth and proper procedures when using chemicals and equipment. This is for our night shift schedule but also includes some weekends and on-call requirements.

ABOUT THE TENNESSEE THEATRE

The Tennessee Theatre is an ornate, historic movie palace fully renovated into a multi-purpose performing arts venue. It hosts more than 175 events annually, ranging from touring concerts, comedy, and a Broadway series; resident symphony, opera, and jazz performances; classic movies; children and family events; patron events; and private rental events. It is a treasured architectural landmark and a destination beloved by generations of audiences. The HTTF mission is to preserve and operate the Official State Theatre of Tennessee as an arts and entertainment cornerstone for the cultural enrichment and enjoyment of all.

PRIMARY DUTIES AND RESPONSIBILITIES

- Stocks Housekeeping cart and hand caddy
- Empties wastebaskets and ashtrays
- Wipes all windowsills, walls, and light switches
- Vacuums rugs and floors
- Dusts all furniture and fixtures
- Checks drapes for missing hooks
- Wipes mirrors and windows
- Restocks all stationary
- Cleans and sanitizes toilets & partitions
- Washes tiles, shower walls, and fixtures
- Wipes shower curtain
- Cleans sinks and fixtures
- Cleans walls, baseboards, and floor
- Restocks towels, wash cloths, soap, and other supplies and amenities
- Washes, dries, and folds laundry
- Stocks storage rooms
- Performs other appropriate tasks assigned by the Housekeeping Supervisor

PHYSICAL DEMANDS AND WORK ENVIRONMENT

- Ability to lift up to 30 pounds and perform strenuous work lifting, pushing, pulling, bending, stooping, and climbing
- Use ladders when required
- Job has the potential to expose the employee to human blood pathogens or infectious materials

EDUCATION AND EXPERIENCE

- High school or GED equivalent
- One year of comparable work preferred
- Must be able to reliably commute to Theatre

SALARY

- \$20 per hour

To apply, please send your resume to tmonday@tennesseetheatre.com. If we would like to schedule an interview, we will contact to schedule. No phone inquiries, please.